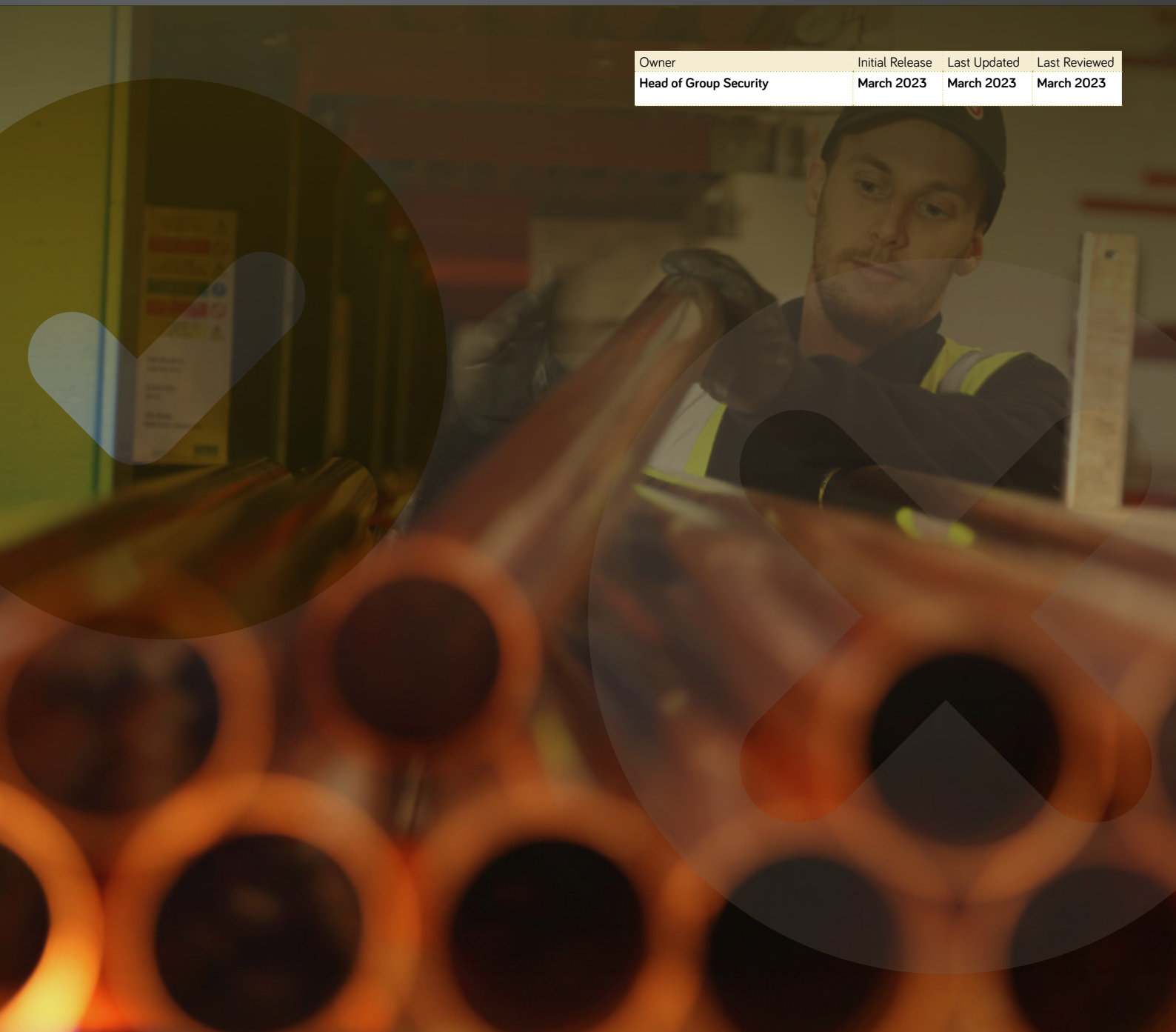


Lone Working Policy

At Travis Perkins, how we work is as important as what we do.

Owner	Initial Release	Last Updated	Last Reviewed
Head of Group Security	March 2023	March 2023	March 2023





Lone Working Policy

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At Travis Perkins, how we work is as important as what we do. Our Group Values underpin the way we work to deliver outstanding service for our customers. That's why we expect colleagues to do the right thing.

→ Executive Summary

What does this policy address?

In line with our Group Values, we have both a moral obligation, and a legal obligation (under the Health and Safety At Work Act 1974) to our colleagues to ensure that we minimise incidents of lone working. Where it does occur, we will ensure that individual risk assessments are undertaken, relevant training is provided and lone working devices are utilised appropriately to meet the risk. This policy sets out our expectations for managers and colleagues in managing this risk.

Who does this policy apply to?

This policy applies to all colleagues across the Travis Perkins Group covering all jurisdictions in which the Group operates.

Doing the right thing

- We shall not be party to any activity which we know or suspect does not follow the lone working safeguards set out in this policy.

What this means for you

✓ DO

Line Managers:

- **DO** complete an individual lone working risk assessment, at least annually, in all cases of lone working.
- **DO** ensure specific training and appropriate lone working devices are provided to all colleagues who are lone working.

Colleagues:

- **DO** complete specific lone working training prior to beginning lone working.
- **DO** ensure that your lone working device is operational, tested and used each time you work alone.

✗ DON'T

- **Do Not** allow anyone to work alone if the activity and individual have not been risk assessed, training has not been provided and appropriate mitigation measures are not in place.

→ This policy will be reviewed annually and we will continue to communicate our performance with our stakeholders.

Nick Roberts, Group Chief Executive Officer

